



Badger Corrugating Company is a full-line distributor of lumber, interior and exterior millwork, cabinets, flooring, windows, garage doors, roofing and agricultural products.

ACCOUNTS RECEIVABLE

- Invoice Badger delivered orders completely and accurately
- Post daily cash receipts to customer accounts
- Respond to customer questions and issues
- Post finance charges and print customer statements at month end
- Prepare daily customer invoices, issue pallet credits, and invoice resolution
- Invoice box store (Home Depot, Lowe's and Menard's) and direct orders
- Review open warehouse and direct orders for missed invoicing
- Requires use and knowledge of Agility Viewers and investigative methods
- Recognize and communicate improvement opportunities
- Requires a high degree of attention to detail, problem solving and excellent interpersonal skills
- Requires daily communication with many co-workers and functional areas within the company

Full-time position

Excellent organizational skills and attention to detail

Ability to effectively manage time and prioritize multiple responsibilities and complete tasks and assignments with specific timeframes

Demonstrate ability to interact and communicate effectively with all company employees, customers and vendors

Ability to work independently and as well a strong team member

Ability to handle multiple projects with a high level of accuracy and meet critical deadlines

Proficient with Microsoft Office software and corporate enterprise system

Able to successfully complete a pre-employment drug screen and background check program

For immediate consideration, internal candidates who have interest in applying should submit a resume and letter of interest to jstohr@badgerlax.com or Human Resources (drop off or intercampus mail) by no later than 5:00 p.m. on Friday, April 16, 2021.

Visit our website at www.Badgerlax.com to learn more about Badger, its history and benefit offerings.

Our Core Values – Driven, Collaborative, Responsive, Innovative and Dedicated

EEO Employer

P 608.788.0100 • 800.356.8004 **F** 608.788.1510

1801 West Avenue South • La Crosse, Wisconsin 54601

badgerlax.com